



## **INVITATION FOR INFORMAL PROPOSAL AND PRE QUALIFICATION**

**PROJECT:** R16-057 NS MANITOU INCLINE TRAIL ENHANCEMENT PROJECT PHASE 2

ISSUE DATE: March 17, 2016

**PROPOSALS DUE: NO LATER THAN APRIL 7, 2016 @ 3:00 PM MST, Questions due NLT 3/30/16 COB.**

**DEPT:** PARKS, RECREATION, AND CULTURAL SERVICES

**CONTACT:** Nicole Spindler, City Contracting, 30 S. Nevada, Ste 201, Colorado Springs, CO 80903

**PHONE:** 719-385-5265 **FAX:** 719-475-8477 **E-MAIL:** [nspindler@springsgov.com](mailto:nspindler@springsgov.com)

**Faxed or e-mailed proposals will be accepted, but it is the responsibility of the respondent to call or e-mail to confirm receipt.**

After receiving proposals, the City may choose to have a meeting or conference call with a select number of individuals or agencies for clarification.

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All Contractors desiring to bid, as the Prime Contractor, on the Manitou Incline Trail Enhancement Project Phase 2 are required to complete and submit the minimum qualifications requirements requested in this document, including all instructions and forms. Firms who meet the minimum qualifications below will be invited to submit a bid for this project. The project is scheduled to occur in August 2016 through December 2016. Funding for this project is made possible through the Colorado Springs TOPS Program and a Hazard Mitigation Grant, through Federal Emergency Management Agency (FEMA).

Qualified contractors are required to have a good record of past performance on similar type projects, or other similar projects in complexity and dollar magnitude, have the necessary financial and bonding capabilities, and be able to demonstrate their ability to perform all required services in the most professional manner and that in no way would detract or cause damage to the City.

Prospective contractors shall complete and submit the request for prequalification, which can be downloaded from [www.rockymountainbidsystem.com](http://www.rockymountainbidsystem.com). Forms should be submitted no later than April 7, 2016 3:00 pm.

All specific technical questions regarding this shall be addressed to Nicole Spindler [nspindler@springsgov.com](mailto:nspindler@springsgov.com).

The estimated magnitude for the project is \$750,000 to \$1,000,000.00

### **Manitou Incline Trail Enhancement Project Phase 2 Scope of Work**

The Manitou Incline Trail Enhancement Project Phase 2 will increase safety, provide long-term trail sustainability, improve environmental conditions and enhance user experience along the 1-mile, 2,741 step Mt. Manitou Incline Trail. With an average grade of 43% and maximum slopes of 72% the Incline may be, foot for foot, the most grueling trail in all of Colorado. And with over 800 hikers per day, it may also be one of the most popular trails in the entire state. This project will address critically needed repairs along the Incline to ensure

that it will remain a sparkling regional asset for the 300,000 intrepid hikers who test themselves on its slopes each year.

Work along the Incline will include steep slope stabilization, retaining walls, erosion control mitigation methods to include erosion control blankets, rock and seeding. Stabilizing existing railroad corridor, to include but not limited to replacing damaged ties, cabling ties together, fabricating brackets, micropiling ties into the ground, adding additional drainage chases to include Gabon baskets. Materials needed for the project include, but are not limited to timbers, railroad ties, fill material, metal grates, cable, brackets, rock, concrete, and fencing. Access to the project work site will be limited to the base of the Incline, the top of the Incline (via Longs Ranch Road) or a staging area on Longs Ranch Road. Delivery times to the base of the Incline will need to be coordinated so not to conflict with traffic from the Pikes Peak and Manitou COG Railroad. Access via Longs Ranch Road is steep and narrow, full tandem trucks will not be permitted (6 yard max.) and the road will need to be closely monitored and repaired throughout the project for safety purposes. If access from the top of the Incline is anticipated then the contractor will be responsible for installing and maintaining construction fencing along sections of Longs Ranch Road, the Barr Trail, and Fremont Trail, per the archeological study. Alternative modes of material delivery such as helicoptering are strongly encouraged.

### **Qualification Documents**

These qualification documents included herein required regardless of whether the contractor has previously been pre-qualified for other work by the City of Colorado Springs. The City of Colorado Springs will not consider or open bids received from contractors that have not been pre-qualified for this project.

The City of Colorado Springs will review all submitted documentation and issue a letter of pre-qualification to all contractors that have satisfactorily met all of the pre-qualification requirements. Contractors that do not submit satisfactory documentation of their qualifications will be advised in writing that they have not been pre-qualified and will not be allowed to submit bids for this project. The City of Colorado Springs will provide the list of pre-qualified bidders upon request. Note: The City will not request or accept missing information after the due date of April 7, 2016.

### **Contractor Instructions:**

- All questions on the form must be answered and information given must be clear and complete. A Copy of the Contractor's General Contractor License and financial statement for **FY 2015** must be attached and submitted with this form.
- Complete this form, add your attachments, and submit to by April 7, 2016 3:00 pm:

City of Colorado Springs Contracting Office  
Nicole Spindler  
[nspindler@springsgov.com](mailto:nspindler@springsgov.com)

- Prequalification or determination of responsibility will be evaluated and approved or denied based on City Purchasing and Contracts Rules and Regulations, Part IV as follows:

#### **4-104 Pre-Qualification**

Projects in excess of \$50,000 may require the prospective contractor to be pre-qualified. On such projects, prospective contractors may be asked to submit a financial statement in accordance with the general provisions of the solicitation documents. All prospective contractors shall fill out and return a pre-qualification questionnaire. Pre-qualification shall be determined on an individual basis by City Contracting Office and the Parks, Recreation and Cultural Services Department. All contractors determined not to be qualified will be notified in writing as to why they did not meet the qualifications.

## QUALIFICATIONS DOCUMENT

Contractor Name			
Address			
City		State	Zip Code

### MAIN CONTACT

Contact Name	Telephone Number
Date Started with Company	Fax Number
Pager/Cell	Email

### ALTERNATE CONTACT

Contact Name	Telephone Number
Date Started with Company	Fax Number
Pager/Cell	Email

Bonding Capacity	Type of Ownership (Circle the one that applies)	
Year Established	Corporation	Sole Proprietor
Number of Personnel	Partnership	Limited Partnership
Federal Tax ID Number _____		
Minority Owned (Circle the one that applies)	Other (Specify)	
Yes	No	

The City understands the variables of staff availability, if this project was awarded to your firm, please include the names of the personnel that would be assigned to the project for each of the following positions.

- 1. Project Manager:**
- 2. Project Superintendent:**
- 3. Key Subcontractors:**
  - a. Transportation of Materials:**
  - b. Erosion Control (if different from Primary Contractor):**

Attach a brief resume for each.

**DETAILS OF EXPERIENCE**

Years of Experience	Dollar Value Constructed
Working on steep slopes- _____ Years	Construction along steep slopes (provide steepness of grade)- \$ _____
Concrete Flatwork - _____ Years	Concrete Flatwork Constructed - \$ _____
Transportation in challenging terrain - _____ Years	Transportation in challenging terrain - \$ _____
Retaining Walls - _____ Years	Retaining Walls Constructed - \$ _____

List a minimum of 3 projects (projects need to be steep slope focused) of a similar size and complexity that your company completed in the last 5 years (Include city, county or state projects)					
Year	Type of work	Employers name	Contract amount	Work location & Owner Project Manager with contact information (city, county or state)	% of work completed by a Sub Contractor

From the list above provide the average amount of a project subcontracted \_\_\_\_\_%  
 What is your intended subcontracted \_\_\_\_\_% (maximum of 70% allowed)

Are any lawsuits; federal, state or local tax liens; or any potential claims or liabilities pending against you, the firm, or the officers of the firm at this time? Yes \_\_\_\_\_ No \_\_\_\_\_

If "Yes" explain: \_\_\_\_\_  
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 \_\_\_\_\_  
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References: List at least three (3) references (name, address and telephone numbers) having knowledge of type and quality of work performed:

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**CONTRACTOR DEFAULT**

Has your company, its parent, affiliate or subsidiary been denied prequalification in the last 5 years by any government agency in Colorado or any other state? Yes\_\_\_\_\_No\_\_\_\_\_

If "Yes" explain: \_\_\_\_\_

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The City of Colorado Springs project has a number of unique issues that need to be addressed during construction. If the contractor intends to use a more efficient approach or have comments and suggestions on the City's phasing stages give details on your approach and methods of accomplishing the following project requirements to include representative examples of previous projects. You may attach up to 1 page of additional information for each item listed.

