



CITY OF COLORADO SPRINGS

**FINAL LANDSCAPE PLAN CHECKLIST**

All submitted plans shall contain the following information; however, the completed checklist does not need to be submitted with the application, but is used as part of Staff plan review.

PROJECT NAME & CITY FILE #: \_\_\_\_\_

APPLICANT

PLANNER

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|-------|---|-------|
| _____ | 1. <b>Certification of Professional Qualifications</b> (Appendix I)<br><i>This establishes the project Designer of Record, and who is to perform the Landscape Inspection.</i>  | _____ |
| _____ | 2. <b>Soil Analysis Report</b> from an established soil analysis laboratory (by treatment type) provided  | _____ |
| _____ | 3. Accurate soil preparation and amendments notes, per the soil analysis recommendations  | _____ |
| _____ | 4. <b>Schematic Landscape Diagram</b> (on the plan) (Ref. Appendix E)   | _____ |
| _____ | 5. <b>Site Category Calculation Chart</b> with requirements and how they are met (Appendix F)   | _____ |
| _____ | 6. <b>Plant Schedule</b> (Per Policy 312, Appendix G) with Percentage of Signature Plants listed<br>All plant material will be called out with the key abbreviation and quantity<br>All trees will include the Category (abbreviation) they satisfy, as reflected in the chart.       | _____ |
| _____ | 7. <b>Planting Details</b> (Appendix H: Tree, shrub, perennial, and groundcover, Revised 2006)  | _____ |
| _____ | 8. Sheet Base Information: Vicinity Map, North Arrow, bar scale, Sheet Match Lines  | _____ |
| _____ | 9. Label Landscape Setbacks and Dimension Property Lines on the Landscape Plan  | _____ |
| _____ | 10. Zoning Information: Existing and Proposed Zoning of the site and surrounding properties   | _____ |
| _____ | 11. <b>Streets and Right of Way</b> (existing and proposed): Names, Classification, R.O.W. changes<br><b>Show speed lines of site for each intersection and access point</b> (Ref. City Traffic Manual)   | _____ |
| _____ | 12. <b>Irrigation Notes:</b> Types of equipment and method(s) to be used to irrigate the site.  | _____ |
| _____ | 13. Delineation of Streamside Buffers, 100 year Floodplain, and non tidal wetlands, as applicable.  | _____ |
| _____ | 14. Show existing major vegetation to be retained and to be removed, by size and species.<br>Provide protection methods (with details) to be used. Show new locations of transplanted materials.<br>In Hillside and Streamside, provide existing elevations of plants to be retained. | _____ |
| _____ | 15. Show and label all <i>other</i> structures. Show and label all landscape light types.   | _____ |
| _____ | 16. Parking: Show covered & uncovered stalls, loading and fueling areas, and vehicular drives   | _____ |
| _____ | 17. Private pedestrian walks and pedestrian-oriented areas. Label adjacent (PR&CS) Public Trails.   | _____ |
| _____ | 18. Show Retaining walls with spot elevations, screening walls and fences (with type, ht, & material)   | _____ |
| _____ | 19. Proposed plants shown within ranges of <u>mature width</u>  | _____ |
| _____ | 20. Identify all ground plane treatments (plants, paving, mulches by type and depth   | _____ |
| _____ | 21. Plants not required by Code may be labeled as "Extra" and excluded from Financial Assurances  | _____ |
| _____ | 22. Identify non-living materials; boulders, sculptures, etc  | _____ |
| _____ | 23. Show and identify existing natural features to remain, i.e. rock outcrops, ponds, lakes and streams   | _____ |

**LANDSCAPE PLAN CHECKLIST (continued)**

APPLICANT

PLANNER

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|-------|---|-------|
| <hr/> | 24. Accurately represent water quality facilities (location and type); include maintenance access   | <hr/> |
| <hr/> | 25. Berms and slopes: Show proposed contours, and slope percentage, and slope protection  | <hr/> |
| <hr/> | 26. Swales: Show proposed contours  | <hr/> |
| <hr/> | 27. Reclamation and erosion control area labeled  | <hr/> |
| <hr/> | 28. Locations of existing and proposed utilities and utility easements  | <hr/> |
| <hr/> | 29. Overhead power lines clearly labeled  | <hr/> |
| <hr/> | 30. Buffers & Screens (7.4.323):  |       |
|       | Provide vegetative screen for all <u>refuse collection areas</u> from adjacent streets and properties   | <hr/> |
|       | Screen of loading and utility service areas, vehicle repair bays and vehicle fueling areas from adjacent streets and properties (vegetative or structural, 7.4.323) | <hr/> |
|       | A detailed design of screening structures   | <hr/> |
| <hr/> | 31. Submit a written <b>Request for Alternative Compliance</b> , as applicable (Appendix L)   | <hr/> |